

County of Santa Clara
Social Services Agency
Department of Aging and Adult Services

Senior Nutrition Program

1670 A Las Plumas Avenue
San Jose, California 95133-1656
(408) 928-3800 FAX (408) 258-6032



18

April 30, 2003

Kathleen Yurchak, Director
Milpitas Senior Center
457 E Caleveras Blvd
Milpitas, CA 95035-5411

SUBJECT: EXTENSION OF COUNTY NUTRITION CONTRACT

Certified Mail
Return Receipt Requested

Dear Ms. Yurchak:

The current County nutrition contract contains a conditional extension clause that allows the contract to be extended for up to three (3) additional calendar months beyond the June 30, 2003, expiration date. This will permit the current contractual relationship to continue uninterrupted pending signing of a new negotiated full-term agreement as anticipated. The extension is put into effect by the Director of the Social Services Agency sending written notice to the contractor and by the contractor returning the notice with receipt acknowledged.

This letter constitutes written notice of the County's desire to extend your agency's contract for an additional three (3) month period from July 1, 2003, through September 30, 2003. The County has included funds in the Agency's budget for the interim extension period of this agreement in the amount of **\$ 29,439.00** (subject to terms of your agreement), representing operating costs for a three month period, at your current annualized funding level. This amount may differ from the Fiscal Year 03/04 budget for your agency. Expenditures must be consistent with the Fiscal Year 03/04 budget.

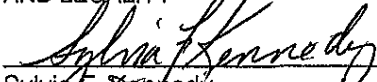
Please return letter signed and dated by your agency's duly authorized representative no later than **May 30, 2003 to the Senior Nutrition Program**. Failure to return this authorization by the due date may delay the allocation of funds for the extension period. A self-addressed envelope is enclosed for your convenience.

APPROVED FOR COUNTY

By: _____
Will Lightbourne, Director
Social Services Agency

Date: _____

**APPROVED AS TO FORM
AND LEGALITY**


Sylvia F. Kennedy
Deputy County Counsel

Date: 5-12-03

APPROVED FOR CONTRACTOR

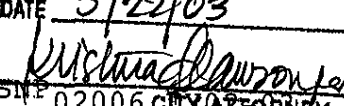
By: _____
Authorized Representative

Print Name and Title

Date: _____

Agency Name

APPROVED

DATE 5/22/03

K. Lawson
02006 CITY ATTORNEY

Milpitas Senior Center, 2nd Amendment

Department of Aging and Adult Services
Senior Nutrition Program
1670-A Las Plumas Avenue
San Jose, California 95133-1656
Phone (408) 928-3800 Fax (408) 258-6032



SANTA CLARA COUNTY
SOCIAL SERVICES AGENCY

Date: May 14, 2003

To: All Senior Nutrition Contract Agency Representatives

Cc:

From: Michael Bobadilla, Senior Nutrition Management Analyst

Re: Contract Extension Amendment

Please find enclosed the 3-month contract extension amendment for your agency to continue providing senior nutrition services from July 2003 through Sept 2003 pending execution of the full term contract for Fiscal Year 03-04.

County Counsel has reviewed and signed the extension amendment. Please review, sign and date and return to the Senior Nutrition Program to my attention as soon as possible. Once returned, our Social Services Director must sign the extension to complete the execution.

As always, thanks for your attention to this request.

Michael Bobadilla, Management Analyst
County of Santa Clara
Senior Nutrition Program
(408) 928-3809